

**DATE:** Tuesday 25<sup>th</sup> September 2012  
**TIME:** 11.30am  
**PLACE:** Warwickshire County Cricket Club, The County Ground, Edgbaston,  
Birmingham, B5 7QU.

## AGENDA

1. **URGENT BUSINESS**  
To consider any items which the Chair has agreed to have submitted as urgent.
2. **ACCESS TO INFORMATION ACT**  
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
3. **DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS**  
To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.
4. **MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE MEETING HELD 26<sup>TH</sup> JUNE 2012**  
To note the minutes of the PATROL Adjudication Joint Committee Meeting held 26<sup>th</sup> June 2012  
**[Enclosed]**
5. **MINUTES OF THE PATROL ADJUDICATION JOINT COMMITTEE EXECUTIVE SUB COMMITTEE 28<sup>TH</sup> JUNE 2011**  
To approve the minutes of the PATROL Adjudication Joint Committee Executive Sub Committee held 28<sup>th</sup> June 2011.  
**[Enclosed]**
6. **TRAFFIC MANAGEMENT DEVELOPMENTS IN WALES**  
To receive an update on developments in Wales
7. **MEMORANDUM OF UNDERSTANDING**  
To note progress on the development of the Memorandum of Understanding between the Adjudicators and the Joint Committee.
8. **PART-TIME ADJUDICATOR RECRUITMENT**  
To note arrangements for the recruitment of part-time adjudicators.  
**[Enclosed]**

- 9. TRIBUNAL GENERAL PROGRESS AND SERVICE STANDARDS**  
To provide information in respect of councils in the scheme and the tribunal's initiatives and standards.  
**[Enclosed]**
- 10. NEW HOST AUTHORITY ARRANGEMENTS**  
To make recommendations to the PATROL Adjudication Joint Committee in relation to the appointment of the new host authority.
- 11. PRIVATE PARKING ENFORCEMENT – INDEPENDENT APPEALS SERVICE**  
To note correspondence between the Chairman and Chief Adjudicator and the Minister in relation to the provision of this scheme.  
**[Enclosed]**
- 12. ADJUDICATION FOR ROAD USER CHARGING SCHEMES IN ENGLAND**  
To note proposals in relation to Road User Charging Schemes and arrangements for adjudication.  
**[Enclosed]**
- 13. EQUALITY POLICY STATEMENT**  
To approve the PATROL Joint Committee Equality Policy Statement.  
**[Enclosed]**
- 14. PATROL ANNUAL REPORT AWARD 2011/12**  
To note the findings of the independent Review Group on the shortlisted entries for 2011/12  
**[Enclosed]**
- 15. FINAL ANNUAL ACCOUNTS 2011/12**  
To note the completion of the Audit of Accounts 2011/12.
- 16. BUDGET MONITORING 2012/13**  
To note income and expenditure at 30<sup>th</sup> June 2012  
**[Enclosed]**
- 17. RISK REGISTER**  
To note the latest review of the risk register  
**[Enclosed]**
- 18. DATES OF NEXT MEETING:**  
PATROL Adjudication Joint Committee – Date to be confirmed  
PATROL Adjudication Joint Committee Executive Sub Committee Tuesday 29<sup>th</sup> January 2013  
at Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham, B5 7QU.

**AGENDA ISSUED: 15 September 2012**